

## CoDA Group Conscience Format

1. **Appoint a Chair and Minutes Secretary. (Bear in mind that members must be in CoDA for a minimum of 3 months before taking up a service position and have been a secretary for 3 months to take up the Chair position).**
2. **Second Tradition: “For our group purpose there is but one ultimate authority – a loving Higher Power as expressed to our group conscience. Our leaders are but trusted servants; they do not govern.”**
3. **Group Conscience Preamble / ‘Code of Conduct’:**  
**To ensure that the twelfth tradition of “Principles Before Personalities” is upheld and 20 minutes maximum time duration is adhered to for group conscience:**
  - all comments directed through the Chair
  - No cross-talking at group conscience
  - Group conscience to last between 10 minutes and no longer than 20 minutes maximum.  
[The Chair is time-keeper.]
4. **Minutes secretary reads minutes of last group conscience.**
5. **Matters arising from last month’s minutes.**
6. **Group service positions, and reports. It is suggested that the members volunteering for the roles of Secretary, Treasurer, and GSR have been regularly attending CoDA meetings for at least a year. It is suggested that the members volunteering for the role of Literature Secretary have been regularly attending CoDA meetings for at least 6 months.**
7. **Treasurer’s report (Rent, insurance reserve, area donation).**
8. **Any other business?**
9. **Close with the extended version of the Serenity Prayer.**